



COUNSELOR ADVOCATE

Position Description

ABOUT RESTORE NYC

Restore NYC identifies and serves foreign national women who have survived sex trafficking. We believe trafficking is a problem that has a solution, and we are fighting this injustice in NYC and across the country. Learn more about us on [our website](#).

JOB SUMMARY

Reporting to the Supervising Counselor, the licensed (preferred) social worker or mental health counselor who is Mandarin fluent will manage a caseload of 18-20 clients and provide trauma informed, culturally- and linguistically-sensitive, survivor-centered interventions. The counselor advocate will provide intakes, individual and group counseling, resource coordination, advocacy and case management services to clients referred to Restore primarily through New York City's Human Trafficking Intervention Courts (HTIC). Additional referral sources include law enforcement, attorneys, and anti-trafficking NGOs. The goals for counseling include but are not limited to trafficking identification and resource coordination with legal, immigration, health, economic empowerment, ESL, and other social services for clients arrested on prostitution-related charges. The counselor will also spend 1-2 days per week in a court advocacy role, representing clients at their court hearings and providing education and coordination for Restore services.

This is a full-time position requiring a commitment of 40-45 hours per week. The shifts are generally Monday-Friday 10 a.m. – 6 p.m. or 9 a.m. – 5 p.m. at our Midtown office, although some evening hours may be required given clients' varying schedules. The Counselor Advocate will be eligible to enroll in Restore's major medical, vision, dental and life insurance plan.

SPECIFIC RESPONSIBILITIES

DIRECT SERVICE DELIVERY (40%)

- Provide comprehensive intakes including impact assessment to clients
- Deliver individual and group counseling, as well as case management services to clients, ensure quality client-centered, trauma-informed direct service delivery

- Assist Manager of Program Operations with referrals, intakes, trafficking identification, crisis intervention, safety planning, accompaniment, and resource coordination
- Provide court advocacy services to Restore clients at Queens Criminal Court and Midtown Community Court
- Participate in crisis response work with law enforcement
- Serve in on-call capacity at max two weeks per month; respond to crises and emergencies appropriately

INDIRECT SERVICE DELIVERY (30%)

- Provide resource coordination and direct clients to appropriate services within Restore and with external service providers
- Consult with other service provider organizations to manage client referrals for legal assistance, medical services, and other social services

ADMINISTRATIVE RESPONSIBILITIES (30%)

- Complete documentation in a timely, accurate and complete manner
- Administer impact assessments to clients across programs at intake, case closing, and throughout service delivery according to the impact schedule
- Ensure adherence to HIPPA requirements as well as APA, ACA, and NASW ethical guidelines
- Attend Restore's staff "quarterlies" once every three months (2-day event)
- Attend weekly supervision with Supervising Counselor, other education/training and consultation meetings with staff including weekly team check-ins, Client Services team meeting, and prayer meetings

QUALIFICATIONS

- Affirm the Nicene Creed and attend a Christian church
- Master's degree from accredited college or university in social work or mental health counseling
- Professionally licensed in New York State (preferable) or license-eligible (acceptable)
- Success in roles requiring execution of multiple tasks while responding to multiple priorities
- Can remain focused in the face of pressure, consistently delivers against timelines, energized by tasks/time limitation
- Experience working with individuals impacted by trauma and working with immigrant women and/or at-risk populations
- Training in trauma informed care and survivor-centered practices
- Strong relational skills and engagement with survivors
- Strong organizational skills and attention to detail
- Humble, hungry, and smart in leadership roles and responsibilities

- Keen self and social awareness, well-developed self and relationship management skills
- Deep commitment to the healing and well-being of survivors of sex trafficking
- Flexible in the face of an ever-changing work environment, exceptionally dependable, and able to work well with a diverse team
- Mandarin fluency required

ADDITIONAL INFORMATION

The following are some key aspects of our organizational culture that guide our behavior:

- We always prioritize the health and well-being of the survivor
- We take personal responsibility for deliverables
- We support each other so that we can recharge and refresh, whether it is vacation, retreat days, or other activities (professional development classes, meetings with like-minded partners)
- We sacrifice ego for the collective good of the team

If interested in this position, please send your cover letter and resume to recruiting@restorenyc.org